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RESOLUTION OF THE TONALEA CHAPTER WESTERN NAVJO AGENCY RESOLUTION NO. TN13-09-004

ACCEPTING AND APPROVING THE PLAN OF OPERATION FOR THE TONALEA-COMMUNITY LAND USE PLANNING COMMITTEE.

WHEREAS:

1. The Tonalea Chapter is a recognized and certified Navajo Nation Chapter, pursuant to Title XXVI of the Navajo Nation Code, vested the authority to exercise governmental affairs to the best interest and welfare of its community; and
2. Tonalea Chapter recognizes that pursuant to Transportation and Community Development Committee, each 110 Navajo Chapters are authorized to established their Community Land Use Planning Committee to promote an orderly community growth; and
3. Tonalea Chapter administration advertised and encouraged community members to submit proper documents to the administration office, if they're interested in serving on the Tonalea Community Land Use Planning Committee for the next four years; and
4. Tonalea Chapter acknowledge the Tonalea Community Land Use Planning Committee revised and finalize the Plan of Operations; and
5. Tonalea Chapter acknowledges the Tonalea Community Land Use Planning Committee in accordance with the Plan of Operation to prioritize to do what is deem as necessary to modify and approve the Community Base Land Use Plans and forward the final plan to the Chapter for review and approval; and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Tonalea Chapter accepts and approves the Plan of Operation for Tonalea-Community Land Use Planning Committee.

CERTIFICATION

I, HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS CONSIDERED BY THE TONALEA COMMUNITY AT A DULY CALLED CHAPTER MEETING AT TONALEA, (Navajo Nation), ARIZONA AT WHICH A QUORUM WAS PRESENT AND THAT SAME WAS PASSED BY AVOTE OF **30** IN FAVOR. **01** OPPOSED; AND **03** ABSTAINED ON THIS **20th** DAY OF SEPTEMBER, 2012.

Motion by: **Joe Dayzie** Seconded By: **Tauchoney Slim**

Darryl Jim, President

TONALEA CHAPTER
COMMUNITY LAND USE PLANNING COMMITTEE (T-CLUPC)

PLAN OF OPERATION

Section I Establishment

The Community Land Use Committee is hereby established under the auspices of the Tonalea Chapter, and in accordance with the Local Governance Act, 26 N.N.C. § 2004 C. The Tonalea Community Land Use Planning Committee is herein called the "T-CLUPC".

Section II Purpose

The purpose of the T-CLUPC shall be to identify and put into practice land uses that will best meet the needs of the community to safeguard resources for the future. Within the Navajo Nation, there are three (3) basic needs to develop a land use plan: 1) to comply with the Navajo Nation Local Governance Act; 2) to leverage for tribal, state, county and federal infrastructure development funds; and, 3) to identify areas of land for community facilities, residential, recreational, commercial and industrial development, and to preserve agricultural, cultural, culturally sensitive areas and open space.

Section III COMMITTEE DUTIES, RESPONSIBILITIES AND AUTHORITY

The T-CLUPC shall have the powers necessary and appropriate as delegated through the Navajo Nation Council's enactment of the Local Governance Act, Title 26 N.N.C. The enumerated powers of the T-CLUPC are:

- 1.) To establish and adopt a regulatory policy subject to the Navajo Nation Council enactment of the Local Governance Act, which will govern any and all Tonalea Chapter Land Use Planning activities.
- 2.) To establish, promulgate and enforce rules and regulations, policies and resolution(s) which are consistent with the Plan of Operation as necessary for the accomplishment of its purpose, authority, functions, and responsibilities.
- 3.) To establish a community land use plan based upon assessments of;
 - a. natural, cultural and human resources,
 - b. current and alternative land use options,
 - c. environmental, economic and social conditions, and
 - d. community needs, goals and values.
- 4.) To seek funding sources for capacity building in economic/professional development related to land use planning and development.

SECTION IV MEMBERSHIP OF THE T-CLUPC

1. The T-CLUPC shall be comprised of five (5) voting members, all of whom shall be appointed by resolution at a duly called Tonalea Chapter meeting. The presence of three (3) members shall constitute a quorum to conduct business.
2. Technical, ad-hoc, public advisory, and sub-committees may be established to assist T-CLUPC, and shall be comprised of voting members of the committee.
3. No T-CLUPC member shall have a financial, political or similar interest or motive in the Tonalea Community Land Use Planning Committee as per the Navajo Nation Ethics in

Government Law. The T-CLUPC members shall carry out their duties and responsibilities in a manner that protects and promotes the best interests of the Tonalea communities.

4. Any member of T-CLUPC shall be removed for any of the following reasons:
 - a. Criminal conviction
 - b. Habitual indulgence in alcoholic beverages
 - c. Failure to attend three (3) consecutive T-CLUPC meetings without just cause or reason.
5. Any member of the T-CLUPC shall be removed by a majority vote of the Chapter at a duly called chapter meeting upon recommendation by an elected officer of the T-CLUPC for any of the causes stated herein.

SECTION V DUTIES AND RESPONSIBILITIES OF COMMITTEE OFFICERS

1. The members of T-CLUPC shall, at their first duly called meeting, elect a President, Vice-President and Secretary.

PRESIDENT

2. The President shall attend all meetings, preside over all meetings, and call for special meetings as necessary.
3. The President shall enforce and regulate the Plan of Operation.
4. The President shall carry out the action(s) of the T-CLUPC and assign projects and duties.
5. The President shall ensure that all resolutions and directives are distributed to appropriate agencies.

VICE PRESIDENT

1. The Vice President shall enforce the Plan of Operation for the committee when necessary.
2. The Vice President shall maintain oversight of projects as assigned by the committee.
3. In the absence of the President, the Vice President shall assume the duties and responsibilities of the President, for meeting purposes only, or as assigned by the President.

SECRETARY

1. The Secretary in the absence of both T-CLUPC President and Vice President shall preside over the duly called meetings and fulfill the duties and responsibilities of the President and Vice President. The Secretary shall certify and approve all T-CLUPC Official documents.
2. The Secretary shall take attendance, meeting minutes, and maintain all essential records of documentation including meeting documents, resolutions and sign-in sheets.
3. The Secretary shall post notice of T-CLUPC meetings within the community of Tonalea with three (3) days in advance of scheduled meetings.

SECTION VI MEETINGS

1. T-CLUPC shall conduct twelve regular meetings in a fiscal calendar year, and four (4) special meetings as necessary to carry out the intent of the committee.
2. T-CLUPC meetings shall be designated at locations and at an acceptable time of the day as determined by the committee.
3. T-CLUPC shall postpone a meeting if a quorum is not established within 30 minutes.
4. Meeting Stipends: T-CLUPC member shall be entitled to a stipend of \$125.00 per meeting.
5. Meeting minutes shall be presented at a regularly called meeting for adoption and approved by the committee.
6. T-CLUPC shall establish a sign-in sheet for committee meetings for the purpose of stipend disbursement and records of attendance. A member shall not receive stipends, unless he or she attends called meetings.
7. T-CLUPC shall adhere to parliamentary procedures when conducting meetings.

SECTION VII AGENDA

Organizations using parliamentary procedure usually follow a fixed order of business. Below is a typical example:

Preliminaries:

- I. Meeting Call to Order
- II. Invocation: Open
- III. Roll Call: Secretary
- IV. Approval of Proposed Agenda
- V. Approval of Previous Meeting Minutes
- VI. Action Items
- VII. New Business
- VIII. Reports
- IX. Announcements
- X. Adjournments

SECTION IX PROFESSIONAL SERVICES

T-CLUPC may recommend to the Chapter for a contract service of a legal counsel, professional engineer and other professional consultant for purposes of professional guidance and direction that is conducive with the intent of duties and responsibilities of the committee serving in the best interest of the Tonalea community.

SECTION X OVERSIGHT

The T-CLUPC is under the oversight of the Tonalea Chapter.

SECTION XI AMENDMENTS

This plan of operation may be amended by the T-CLUPC and approved by resolution of the Tonalea Chapter.