



# TONALEA CHAPTER SCHOLARSHIP APPLICATION

**Submit complete Application Packet to the TONALEA CHAPTER.  
Administration Office**

**P.O. Box 207**

**Telephone#: (928) 283-3430**

**Tonalea, Arizona 86044-0207**

**Email: [tonalea@navajochapters.org](mailto:tonalea@navajochapters.org)**

**INCOMPLETE PACKETS WILL NOT BE CONSIDERED.**

Important: Application must be TYPED or PRINTED legibly in black ink. Incomplete and illegible applications will not be processed. Please do not alter any part of this application. You will be notified by mail/e-mail when your application is processed. **PLEASE, allow 4 to 6 weeks after the deadline for your application unless there are changes that need to be made to your personal or school information.**

- Application including ALL supporting documents must be received by the specified deadlines for each award. Tonalea Chapter Administration will not extend the deadline.
- Applications and supporting documents received via fax or email will not be considered or accepted.
- Qualified students will be awarded based on college classification. One award per semester and based on availability of scholarship funds. For example, one award for Fall Semester and one for Spring Semester.
- Applicant must be registered with the Navajo Nation Election Office as a voting member of the Tonalea Chapter. If the student is 18 years or over, voting registration must be valid **SIX (6) MONTHS** prior to applying for assistance, OR
- Parent or Legal Guardian of the Applicant must be registered with the Navajo Nation Election Office as voting members of the Tonalea Chapter. If Applicant is under 18 years of age, the Parent's or Legal Guardian's voting registration must be valid **SIX (6) MONTHS** prior to applying for assistance.
- Approval for student financial assistance depends on availability of funds and applications will be processed in the order they are received (first come, first serve).
- If the student is 18 years or over, after 6 weeks, you may inquire on the status of your application. Your parent(s), legal guardian(s), relative(s) or acquaintance(s) may not inquire for you. Administration Staff cannot release any information due to the Privacy Act unless we obtain a notarized written consent from you.

**THANK YOU FOR APPLYING  
FOR TONALEA CHAPTER STUDENT SCHOLARSHIP**



# TONALEA CHAPTER SCHOLARSHIP APPLICATION

## VERIFICATION CHECK LIST

Name of Applicant:	LAST NAME:	FIRST NAME:	MIDDLE INITIAL:
--------------------	------------	-------------	-----------------

1. TONALEA CHAPTER Scholarship Application  YES  NO
2. Letter of Admission  YES  NO
3. Verification of Enrollment. Class Schedule is Invalid  YES  NO
4. Official Transcript (Current transcript must be in a sealed envelope  
From last semester in school – high school, college, or university)  YES  NO
5. Cumulative Grade Point Average (GPA) must be 2.0 or higher  YES  NO
6. Certificate of Indian Blood (CIB)  YES  NO
7. Social Security Card  YES  NO
8. ID/Driver's License  YES  NO
9. Voter's Registration with the Navajo Nation Election Office  
(If Applicant is 18 years of age or older)  YES  NO
10. ESSAY – 2000 word typed essay on one of the following (font size 12):

- Provide some ideas on how to improve your community and how you would build homes that are energy efficient and sustainable with the dwindling energy source.
- Identify some problematic issues in your community and how you would communicate or educate your community that these issues should be considered high priority that requires a plan(s) for improvement. What are your plans to help alleviate these issues? How can your community become economically viable & self-sustaining?
- Explain why language, culture, tradition and clan are very important as a Dine. Ideally how would the next generation maintain these essential customs as a Dine and continue with the teaching?
- Explain why politics cannot be mixed with business? What is your perspective on politics? What are your thoughts or ideas of local tribal government compared to other local state, and federal government? What type of alternative form of government is suitable for your community? Provide examples on past events where business was mixed with politics. What were the pros and cons of the event(s)?

**[Use APA (American Psychological Association) citation style as the preferred citation style.]**

- Other topics may be used at your discretion, if you have previously written essays on topics mentioned above.

**Reviewed/Received by:**

Signature/Title of Administration Staff

Date

**(Official Use Only)**

**To be completed by Administrative Assistant**


**Fund Approval**  
**Denied/ Approved**  
**All Documents are attached**  
**Check Number**

**PAID STAMP**

--



# TONALEA CHAPTER SCHOLARSHIP APPLICATION

## Term Applying for (complete ONE)

20	Fall Semester
20	Spring Semester
20	Other _____

**Please note this is a one-time assistance, per semester and scholarship amount varies depending on college classification.**

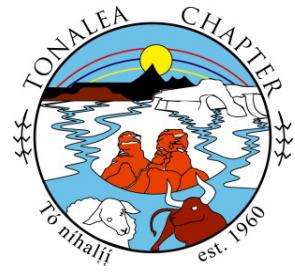
## TONALEA CHAPTER

POST OFFICE BOX 207

Tonalea, Arizona 86044-0207

Telephone: (928) 283-3430

Email: [tonalea@navajochapters.org](mailto:tonalea@navajochapters.org)



## A: STUDENT INFORMATION

Date				
Legal Name (Last, Middle, First)		Social Security Number:	Census Number:	
Current Mailing Address:		Telephone No:		
Permanent Home Address:		Alternate Telephone No:		
Email Address:				
Date of Birth:	Gender	Marital Status:	Are you a Veteran?	
	Male      Female		YES	NO
Are you Registered with the Navajo Nation Election Office?		YES	NO	
Mother's Name:		Mailing Address:	Ethnic	
Father's Name:		Mailing Address:	Ethnic	
Guardian's Name/Relation		Mailing Address:	Ethnic:	

## B: SCHOOL INFORMATION

High School (Name, City, and State):		Month/Year of Graduation or GED Certificate:			
College Classification (Circle One)					
Freshman	Sophomore	Junior	Senior	Post Graduate	
School you will be attending?		Major Field of Study:			
Address of school Financial Aid Office & Phone Number:					
Type of School (check one)	University	College	Jr. College	Technical	Other (List): _____
Type of Degree you are Seeking?	Do you have a letter of Acceptance? (Circle)			Status while attending (circle one)	
	YES	NO		Full-Time	Part-Time
Total Hours/credits of semester or term applying for:					
Total Hours Earned:		Cumulative GPA:			
Anticipated Graduation Date (month/year):					
Name of College/University last attended:				Month/Year:	
Have you received assistance from the Chapter before?				Month/Year:	
Have you received assistance from the Chapter before?			If yes, When?		Institution Attended:
	YES	NO			



# TONALEA CHAPTER SCHOLARSHIP APPLICATION

**PLEASE READ THE FOLLOWING SECTION CAREFULLY BEFORE SIGNING AND SUBMITTING THE APPLICATION.**

My signature below verifies that all the information contained in this application is true and accurate I agree to maintain standards of good citizenship and to obey the laws and regulations of the land the educational institution I am attending. I understand that this scholarship may be revoked if I am unable to maintain these standards.

I also understand that if I withdraw or am suspended for any reason, other than a medical release from the doctor, I am responsible to repay the award in full before being eligible to receive additional scholarships. Any changes in my personal (address, change of school, etc.) or academic (full-time or part-time, suspension, withdrawal, etc.) status, require notification to Tonalea Chapter Administration immediately. Failure to do so may result in termination of my scholarship.

I hereby give permission to Tonalea Chapter Administration to access any financial and academic information on file in any office.

---

Print Name

---

Applicant Signature

---

Date

**FOR OFFICE USE ONLY – DO NOT WRITE IN THIS AREA**

Semester of Funding	Status: FT/PT	Total Hours:	Award Amount:	Cum: GPA:

<hr/> <p>Alfonda L. Watson Administrative Assistant</p>	<hr/> <p>Betty A. Tso Chapter Manager</p>	<hr/> <p>Latanya M. Williams Secretary/Treasurer</p>
---	---	--



# TONALEA CHAPTER SCHOLARSHIP APPLICATION

***These policies and procedures will be superseding the TCDC Resolution for the Chapter Scholarship***

## **MISSION STATEMENT**

The mission of the Tonalea Chapter is to provide assistance in form of scholarship to the community youth and members for their educational needs and goals utilizing the Navajo Nation Budgeted Scholarship Funds.

## **GOALS**

The goal of the Tonalea Chapter is to pave a path and provide an opportunity for all community youth members to embrace and enrich their educational horizons and paradigms by pursing a higher education.

## **OBJECTIVE**

The major objective of Tonalea Chapter is to encourage the community youth and members to obtain a degree in respective filed of study and obtain employment within the Navajo Reservation to enrich every aspect of the community and Navajo Nation.

## **COMMITMENT**

The Tonalea Chapter is pledging a sincere commitment to provide information regarding scholarship assistance employment and making the initial investment in the youth to build a strong foundation for the leadership of the community of the Navajo Nation.

Before the potential applicant can be eligible for scholarship assistance, he or she must be on the Chapter planning and regular meeting agenda with complete and accurate documents.

Applicants will not be available until the opening dates listed below. The Chapter will not accept any early applications or faxed applications due to first-come-first-serve basis. The deadline date will be the 15<sup>th</sup> of the identified months or the date of the regular Chapter meeting, which ever comes first. The deadline dates will vary also based on Fund Availability of Scholarship.

## **OPENING DATES**

1. Fall Semester – August 1<sup>st</sup>
2. Spring Semester – January 1<sup>st</sup>
3. Summer Semester – June 1<sup>st</sup>

## **DEADLINE DATES**

1. Fall Semester- August Chapter Meeting Date or August 15<sup>th</sup>
2. Spring Semester – January Chapter Meeting Date or January 15<sup>th</sup>
3. Summer Semester – June Chapter Meeting Date or June 15<sup>th</sup>

## **ELIGIBILITY**

1. The student must be a registered voter of the Tonalea Chapter for at least ***SIX (6) MONTHS*** or a parent must be registered voter for ***ONE (1) YEAR*** to apply.
2. The student must be enrolled full-time or part-time in an accredited college, university, vocational, or technical school.
3. The student must be a member of the Navajo Nation with a Census number.



# TONALEA CHAPTER SCHOLARSHIP APPLICATION

## REQUIRED DOCUMENTS

1. Accurately completed Chapter Scholarship Application and date stamped by the Chapter Administration.
2. Social Security Card
3. Voter Registration Card
4. High School Transcript
5. Current Class Schedule
6. Original Letter of Acceptance from the school

## STUDENT RESPONSIBILITIES

Before any application is accepted, all essential documents must be present, or the application will be considered incomplete and denied.

1. Come to the Chapter to pick-up and turn in all essential documents mentioned above in a timely manner.
2. Be present at the Chapter planning and Regular meeting as scheduled.
3. Submit an official transcript at the end of each awarded semester to the Chapter.
4. Maintain a GPA of 2.0 (C) or above.

## CHAPTER STAFF RESPONSIBILITIES

It will not be the responsibility of the Chapter staff to compile documents for the applicants. Also, Chapter staff is not responsible for lost/missing or damaged documents.

1. Provide applications upon opening dates.
2. Inform the students of the Chapter meeting.
3. Safeguard all essential documents and file them according to the Records Management Policies and Procedures
4. Prepare resolution for each applicant for the upcoming Chapter meeting.
5. Make periodic and random follow-ups on all scholarship recipients to check on attendance and academic progress.

## AWARD AMOUNTS

The listed amounts are based on funds availability and based on the semi-annually Navajo Scholarship Allocation. If the funds are limited, the award amount shall be reduced to benefit more students and/or the number of students accepted/awarded will be reduced.

1. University students shall be eligible according to Tonalea Chapter allocated budget per fiscal year.
2. Community College, Vocational, and technical students shall be eligible according to Tonalea Chapter allocated budget per Fiscal. Vocational, and technical students shall be eligible according to Tonalea Chapter allocated budget per Fiscal Year.

## STUDENT OBLIGATIONS

Upon the awards, the student must meet the following conditions.

1. Utilized the awarded funds towards educational needs and goals.
2. Submit requested transcripts at the end of each awarded semester



# TONALEA CHAPTER SCHOLARSHIP APPLICATION

## **PROBATION/REPAYMENT**

The Probation Period shall be one (1) full school year for any following reasons:

1. The student withdraws of school
2. The student lack of attendance
3. The student drops below the reported credit hours amount per classification, such as less than 12 credit for full-time or less than 3 credit for part-time.
4. The student GPA fails below 2.0 or C grade equivalent.
5. The student fails to submit an official transcript at the end of the awarded semester.
6. The student fails to complete their registered semester. The student will then be obligated to repay the funds back to the Chapter with any suggestion by mail or telephone.

**TONALEA CHAPTER  
P.O. Box 207  
Tonalea, AZ. 86044**

**Telephone: (928) 283-3430  
Email: [tonalea@navajochapters.org](mailto:tonalea@navajochapters.org)  
Fax: (928) 283-4332**